

# JBBA Board of Director Responsibilities and Expectations

The primary responsibility of a Junior Beefmaster Breeders Association (JBBA) board member is to serve JBBA in local, regional, state and national activities in a manner that will inform, motivate, educate, promote and inspire current and potential JBBA/BBU members, parents, community leaders, teachers and agriculture industry leaders to achieve the purpose, values and goals of the Beefmaster association.

JBBA board members serve as role models and youth leaders. Therefore, it is imperative that board members strive to conduct themselves in a professional, friendly and respectful manner at all times.

By making the commitment to become a JBBA board candidate, it is agreed by both the junior member and parent(s) that JBBA responsibilities will be given top priority.

## Mandatory Expectations and Responsibilities

- Represent JBBA/BBU to the best of your ability
- Attend JBBA Board Meetings
- Participate in conference calls throughout the year
- Attend the JBBA National Convention and Show
- Attend the BBU Convention
- Attend JBBA/BBU Field Days
- Attend Beefmaster Cattle Sales
- Write an article(s) for The Beefmaster Cowman throughout the year
- Write an article(s) for Beefmaster E-News throughout the year
- Thank you notes- Send a short thank you note to sponsors/donors (promptly and regularly, as the need arises)
- Fundraising- Raise a ***minimum*** of \$1,000 for the National Convention and Show each year as well as secure live and silent auction items
- Interact with new members at various functions
- Participate in hospitality rooms throughout the year
- Assist in working the arena(s) at various stock shows throughout the year
- Maintain regular contact with JBBA Director of Youth
- Send monthly email updates on the first of each month to the Director of Youth Activities (as well as board members and adult leaders, when needed/requested)
- Keep up will all JBBA correspondence via all communication methods

- Stay abreast Beefmaster business and happenings as well as current events in the beef industry
- Develop and foster positive relationships with fellow board members, JBBA members, JBBA/BBU staff, advisors, sponsors, donors, general public
- Exhibit a positive image as a leader
- Follow, exercise and abide by BBU and JBBA bylaws

#### **Qualities of Qualified Board Members**

- Professional
- Committed
- Excellent Communicator
- Responsible
- Respectful
- Hard worker
- Studious
- Friendly
- Team Player
- Go- Getter
- Takes Initiative
- Creative
- Youthful
- Passionate
- Honest
- Inspiring
- Integrity

***Grounds for dismissal from the JBBA include but are not limited to: missing two meetings as stated in the rules and bylaws, missing conference calls, lack of communication, lack of involvement and overall not fulfilling the JBBA Board of Director expectations and responsibilities as outlined.***

# **JBBA Board of Directors Application**

*\*All fields must be filled out\**

## **Personal Information**

Name:

Age:

Birthdate:

BBU #:

Grade in School/College:

Number of years in JBBA:

Current Address:

City and State:

Personal Telephone #:

Personal Email:

Parents/Legal Guardians Name(s):

Parents/Legal Guardians Telephone #:

Parents' Address:

City and State:

Parents Email:

## **Position for which you are applying:**

- District Director:
- Officer (list officer position):

## **List Leadership Activities** (may attach supplemental documentation)

- Beefmaster activities: (local, state, regional, national)
- Agriculture: (4-H, FFA, etc.)
- School, Church, Civic, Community:

How long have you been involved with beef cattle?

How long have you been involved with Beefmaster cattle?

List achievements in Beefmaster activities, shows, productions, etc: May attach supplemental documentation

Explain why you would like to be a JBBA officer/director and how you feel you could be an asset to the program/association?

What are some of your strengths and how do you think they could benefit JBBA?

What are some ideas that you would like the JBBA board to consider to enhance, improve and grow the program?

What are your future plans, personally and professionally?

- Provide three letters of recommendation (from peers, 4-H/FFA or community advisors, etc.)

**Initial each section (Initials REQUIRED by BOTH junior and a parent)**

- I am willing to attend the National JBBA Convention & Show, meetings and other events at my own expense.

Junior Initials

Parent Initials

- I have been a member of JBBA for at least one year.

Junior Initials

Parent Initials

- *(If applicable)* I have currently served as a director for one year and I am now planning on running for an officer position.

Junior Initials

Parent Initials

- I am knowledgeable of the JBBA rules and regulations and will follow them, respectively, at all times.

Junior Initials

Parent Initials

- I will attend required meetings.

Junior Initials

Parent Initials

- I will attend conference calls and other events as requested  
 Junior Initials    Parent Initials
- I will welcome new members to JBBA.  
 Junior Initials    Parent Initials
- I will help at various Beefmaster activities/events throughout the year.  
 Junior Initials    Parent Initials
- I will raise a minimum of \$1,000 for JBBA.  
 Junior Initials    Parent Initials
- I will collect silent and live auction items for JBBA.  
 Junior Initials    Parent Initials
- I agree to stay in regular contact with the board and the JBBA Director of Youth  
 Activities.  
 Junior Initials    Parent Initials
- If elected to the board, I agree to purchase JBBA shirts and JBBA official dress. I  
 understand, unless otherwise noted, I will incur travel expenses.  
 Junior Initials    Parent Initials

I understand the rules, expectations and responsibilities of becoming a JBBA Officer/Director and agree to abide by them. I understand that I will be relieved of my leadership duties if I do not fulfill my commitment as a JBBA Officer/Director. Two absences from board/director meetings shall constitute as automatic resignation/dismissal from the board.

Junior Initials    Parent Initials

**Signatures:**

Junior:

Parent:

Date: