

JBBA National Show and Convention
ShoWorks Online Entries Frequently Asked Questions



- **How do I start my online entries?**
Go to <https://jbba.fairmanager.com>. Read the welcome letter and important information, then click on Register on the top left corner, follow the on-screen instructions.
- **Can I enter multiple exhibitors at one time?**
Yes, sign in as a **Quick Group** (either under 'Sign In' button or Quick Group link). This will allow you to enter multiple exhibitors with one login. They can all be paid for at one time with one transaction.
- **If I created an account last year, do I need to re-create another one this year?**
Yes. Every year a new account will need to be created. It will only save the log-in account information for the year of. Ex: if you log in and create an account upon registration and you need to make changes later, you will not need to recreate a new/another one.
- **What is the Auto-Fill from Previous button?**
Once information is entered into the required fields, an 'Auto-Fill from Previous' button will appear. This can be used to enter the same information (i.e. address, animal ID, DOB, registration number, etc.) into multiple shows or classes. Please make sure the **original information** is correct.
- **Where can I find my animal's Registration ID?**
This is the same number as the **BBU Certificate Number** found on the top right corner of the animal's Certificate of Breeding.
- **How do I finalize my entries?**
When all entries are entered (be sure to add **all** entries; including contests, exhibitor fees, wristbands, shavings and extra t-shirts, etc.), click 'Check Out', sign the agreement form, then click 'Finish' (entries will not be processed until this button is clicked). You can log-in to your account at any time to view your entries or print a receipt.
- **Why do I have to bring my receipt to check-in?**
The QR Code printed on the receipt gives us immediate access to your entries, expediting the check-in process.
- **My credit card won't process, what do I do?**
Contact the credit card company or financial institution responsible for the card. ShoWorks cannot approve or fix payment issues.

JBBA Nationals ShoWorks Sign Up "How To" tutorial video: <https://youtu.be/5XpIR3mGyTU>

If you have questions or need help, you may contact Bonnie Ramirez via email at bramirez@beefmasters.org or you can call 210-732-3132.